

**To:** Brown, Jaime[brown.jaime@epa.gov]  
**From:** Carla Morgan  
**Sent:** Wed 1/4/2017 7:15:31 PM  
**Subject:** Schedule and other questions

Jaime:

Happy 2017. I hope you enjoyed the holidays – I definitely enjoyed having a vacation. I hope you did as well.

I have a few questions to start the year:

1. Can you send a fully executed copy of the attached Air Monitoring agreement to me (signed by Environmental Restoration LLC)? The City Controller's office is putting together invoices, but we also need a fully executed agreement for our filed.
2. What is the schedule for the bi-weekly Friday meetings at the School Administration building for 2017?
3. When will the open house/availability session (previously set for December 10, 2016) be rescheduled?

Please let me know.

Thanks,

Carla

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Carla Morgan

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